



### Points Allocation for Continuing Professional Development (CPD) Activities for all Certifications.

IAL short course, seminar, or in-house training	These include courses, short courses, or seminars, which might be held in conjunction with trade shows or field days. IAL, professional associations or societies, universities, colleges or technical institutes, manufacturers or distributors, or part of an in-house training program, may conduct these courses. Includes all IAL courses and Masterclasses	2 points will be awarded per full day of attendance	X	X	X	X	X	X	X	X	X	X	X	X	X
Teach or Present an irrigation paper at a short course, seminar, technical conference or in-house training class	Prepare and teach new course material or papers. Only the initial submission will be allowed when teaching a course or presenting a paper repeatedly. Irrigation Australia and other professional associations or societies; universities; colleges or technical institutes; manufacturers or distributors or part of an in-house training program, may conduct these courses.	3 points will be awarded per full day of participation	X	X	X	X	X	X	X	X	X	X	X	X	X
Completed a Formal irrigation course (College, University, Technical Institute)	Course work must be offered by an accredited institution and be irrigation related and/or applicable to the job description	10 points will be awarded per course attended. A Statement of Attainment, university unit or equivalent must be provided as evidence	X	X	X	X	X	X	X	X	X	X	X	X	X
METERING ACTIVITIES	DESCRIPTION	POINTS	CID	CSV	CMI	CIA	CII	CIM	CIO	CIR	CIC	CBW	CEW	CISA	CIT
Recognised Meter Manufacturing Training	Attendance at Meter Manufacturer training i.e. face-to-face, teleconference, or online (live viewing platform)	2 point will be awarded per full days attendance (max 2 points per year) Evidence of attendance is to be provided		X	X	X	X	X	X	X					
Attend Meter Manufacturer Training	These programs are organised by the manufacturers of meters currently being	2 points will be awarded per full day of participation		X	X	X	X	X	X	X					





**NB: 10 points are required every one (1) year. Points awarded above 10 (to a maximum of 5 points) may be carried over to the next renewal period.**

### HOW TO RENEW YOUR CERTIFICATION

By requiring a regular re-certification process Irrigation Australia is ensuring that certified personnel remain active in the industry and are keeping their knowledge and skills up-to-date. People who demonstrate this by earning the required CPD points in the required timeframe will maintain their active status. Those failing to earn the required CPD points will be considered non-active.

There are two different, though similar, sets of CPD guidelines, one set for Certified Irrigation Designers which are assessed annually, and another for all remaining certifications, assessed every two (2) years. Irrigation Australia will conduct random audits of 5% of all CPD returns each year.

To maintain your certification you must:

- Remain active in the industry in an area related to your certification
- Provide evidence for 10 CPD points each year
- Pay your renewal fee each year

### HOW TO ADD ACTIVITIES TO YOUR CPD

To add points to your CPD in readiness for online renewal, you will need to go to login go to 'MY CPD', and click the 'Add' button selecting the applicable activities over a one-year period up to your current renewal date. This can be done anytime throughout your renewal period.

These activities will be approved and verified by Irrigation Australia and upon reaching the minimum of 10 points over one year and payment of your renewal fee you will have met the criteria for renewal for a further one-year period.

This will also be the location for you to download a copy of your current certification certificates and the CID logo. You will receive a notification that your CID is due for renewal about a month before your expiry date.

You will also be able to access your renewal invoice under the Transactions tab in your profile and make any changes to your contact details and your communications preferences etc. under the About page

It is preferable that you manage your certification online via our website, however, if you experience difficulty, please contact Irrigation Australia's office on 1300 949 891 or email [Info@irrigation.org.au](mailto:Info@irrigation.org.au) for assistance.